

SABA COMPRENHENSIVE SCHOOL
RULES



Introduction

Dear students,

As Saba Comprehensive School we believe school is an appropriate setting for all children and youth to learn and develop. It should be a place that promotes the values of responsibility, respect, civility, academic excellence in a safe, clean and healthy learning and teaching environment, as well as promote equity, justice and fairness as a positive school climate is essential if students are to succeed in school. A positive school climate means everyone feels welcome and respected.

As director, I try to create a healthy, positive learning environment for you and in order to get the maximum out of it; we need you, students, as well. Therefore we have this short paper with guidelines and rules to discipline the way we act together at school. In the first chapter, ten Golden Saba Comprehensive School Rules are presented. In the second chapter, further elaboration on these rules can be found and in the last chapter we discuss the responsibilities of your teachers, your parents and other people.

Thanks for your cooperation and reading this.

Yours sincerely,

Anton Hermans

Principal



Photo Courtesy of Rhianon Jorda

School rules overview

It is essential that **everyone feels safe and at ease** in school. This is only possible if everyone respects each other and other people's belongings.

Therefore we have ten Golden Saba Comprehensive School Rules, which every boy and girl commits to:



I will treat everyone in school with **respect**. This means; do not touch others or their stuff without permission from them, don't use abusive language and do not threaten anyone.



I will be **on time** for class.



I will have **all school materials** with me for the entire school day.



I will **switch off and store away my mobile phone** and other electronic devices.



I will only **drink and eat** in the areas where it is allowed.



I will always throw my **trash in the trash bins**.



During school breaks I will remain at the **school ground**.



Our school has a **culture of dialogue**. All teachers and other staff members of Saba Comprehensive School have the right to correct me.



I will always have a **well-groomed appearance** and wear my school uniform in the correct manner (which also means to think about jewelry, piercings and tattoos).



I will be **peaceful**, not provoke fights and will not get involved in any form of physical violence.

If I do not abide the above-mentioned rules I will subject myself to consequences handed down by the management and staff of the SCS.

These rules apply while on school premises or on any other school property, during school activities at or away from school, or off the school grounds.

Students

Your responsibilities

As a student you have certain core responsibilities. Always keep these responsibilities in mind; it will help you in your student career!

Behave like you want others to behave.

Attend school daily and on time.

Always keep the School's ten golden rules in mind.

Desired behavior

We expect appropriate, good behavior from all our students. By behaving like a good student we create your perfect learning environment.

Some simple rules

- Rely on your own mind and rational behavior, **don't gamble!**
- **No cursing, no abusive of sexually intimidating language** to a teacher or your fellow student.
- **No gang-related activities.** Symbols of gang membership are expressly prohibited.
- **No teacher/student relationships.**
- No inappropriate display of affection.

In class

Act fair, study fair. No cheating, plagiarism, falsification or stealing.

Mobile phones and other electronic devices

Your mobile phones and other electronic devices are to be used in your spare time. In school we **switch them off and put them away.** On a few occasions you can use them, when granted permission. Permission to use your devices must be guided by the need for:

- A safe school or a safe **school-related activity**
- Promotion of effective and efficient **teaching**, or an assessment.
- **Non-interference** with school learning and school activities.
- **Emergency** communication, ill health and security.

When using your electronic device, you use them to look at **school-related** material. Use it safe and acceptable. Only use your school mail and only download an upload what's necessary. Headphones can be used when necessary.

Drugs, alcohol and smoking

In order to create a clean, safe, healthy learning environment, keep in mind the following things:

- Don't do drugs, don't drink alcoholic.

- Smoking is not allowed
- Don't bring weapons to school, including fireworks, knives, (fake) guns, firearms and smoke/stink/firecracker.

Sexual behavior

Regarding behavior please **be respectful and polite**. In this school we have a zero tolerance for inappropriate sexual behavior, like flirtations, propositions, threats, verbal abuse, comments about an individual body, spreading sexual rumors, using suggestive sexual gestures, offensive touching and use of electronic media to send any explicit communication.

The Saba Educational Foundation fully subscribes to the provisions which call for mandatory reporting to law enforcement regarding inappropriate sexual behavior against children under the age of 16. In addition, principals are empowered to enquire into received reports and follow established procedures.

Violence and Vandalism

Our school is **free from threat, aggression and assault**. Don't hit, shove, scratch, bite, kick or do anything of this kind to each other (give each other compliments instead). Violation on the rule on fighting or threats will result in an automatic recommendation for suspension and possibly expulsion.

Besides violence against each other, keep all your personal belonging intact, don't be a vandal.

Outward appearance

Last but not least, we have a **dress code** that sets a positive tone, establishes a common standard, enhances respect and is healthy. Therefore we ask you to wear school uniforms and take pride in your personal appearance and pay special attention to personal hygiene. . Wear your uniform with pride not revealing any provocative, profane or vulgar appearances.

Bullying

The Saba Comprehensive School adheres to a zero tolerance standpoint against bullying of any type. Students are expected to keep the 4 Anti Bullying Rules:-

- 1. We will not bully others.**
- 2. We will try to help students who are bullied.**
- 3. We will try to include students who are left out.**

4. If we know that somebody is being bullied , we will tell an adult at school and an adult at home.

Transportation

The Public Entity Saba provides transportation for you to and from school by school bus. Drivers should be respected at all time. You are not allowed to eat, drink or listen to music without earphones in the bus. All school rules apply on the school bus.

Consequences

Different violations of rules have different consequences. In determining the fitting consequence for a violation, your age and past pattern of behavior will be considered. Consequences will be timed and will be appropriate for your stage of development.

Consequences range from:

- Student conference
- Parent contact
- Restitution / pay for damage
- Meeting with the Truancy Officer
- Removal of Privileges
- Conference with parent
- Support Services intervention
- Detention
- (in school) suspension up to 5 days, expulsion or any other form of punishment
- Extended suspension
- Confiscation
- Arrest by law enforcement
- Community service probation
- Warning Letters

Responsibilities of teachers, parents and other parties

Responsibilities of teachers

The behavior of teachers should be **stimulating** a responsible learning environment, so students can develop their talents. They are responsible for:

- Being **punctual** and on time to start class
- Treating each student with **dignity** and respect
- Creating a clean, safe and healthy environment
- Reviewing with students the school expectations, guidelines and rules
- Rewarding and **recognizing appropriate behavior**
- **Reporting misbehavior** to school authorities
- Adhering to the teachers' dress code

Responsibilities of parents

Your parents are also responsible for your school life, the parent is responsible for:

- Making sure the student attends to school **daily, on time and in the correct school uniform**. If students are without the correct school uniform a valid excuse must be submitted to the office.
- **Cooperating** with school officials.
- **Informing school** officials of concerns relative to student behavior and medical conditions that may affect the child's well-being or performance.
- Promoting **healthy lifestyles** of their children.

Responsibilities of other parties

A few other parties are also responsible for your learning environment. Together with all parties we create a safe, healthy and great learning environment. Principals, support staff, the Saba Educational Foundation and communities are responsible for this as well. **Every individual should be treated equally, with dignity and respect.**